



FREDERICK COUNTY PARKS AND RECREATION COMMISSION

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JEREMY KORTRIGHT - DIVISION DIRECTOR

MINUTES

The Frederick County Parks and Recreation Commission

March 12, 2020

Parks and Recreation Commission Attendees:

Viktor Kraenbring	Howard Looney
Bob Failor	Rick Bohn
Mary Jo Richmond	Councilman Jerry Donald
Mary Ann Brodie-Ennis	
BoE Liaison-Brad Young	

Parks and Recreation Commission Absentees:

Dave Twigg
Paul Spurrier

Staff Attendees:

Jeremy Kortright
Bob Hicks
Becky Clarke

Voting Legend

For-Against-Abstained-Absent

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APPROVED

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Call to Order:

Chairman Mary Jo Richmond called the March 12th, 2020 meeting to order at 6:30 pm. Members met in the First Floor Training Room of the Bourne Building, 355 Montevue Ln, Frederick, MD 21702.

Approval of Minutes:

A motion was made by Viktor Kraenbring to approve the February 2020 minutes. Mary Ann Brodie-Ennis seconded the motion. **The motion passed 7-0-1-2. (Rick Bohn abstained)**

PRC Chair Comments:

Chair Mary Jo Richmond commented on the newly formed "Rural Roads Board Committee" meeting that she attended. It was a preliminary meeting to explain what the Committee would be doing and what the actions would be. It will be a lot of involvement from the Biking community to help study roads and byways for biking purposes. She said there was a lot of citizen attendance and community involvement. She said it was a very involved group and all are anxious to be involved and move forward. She will continue to update us.

Spring Recreation Program Overview:

Keith Tapley, Recreation Supervisor, gave all members an overview of all of the Spring Recreation Programs. He started by announcing that March has been proclaimed as Sportsmanship Month in the State of Maryland. He also announced that our Division won the "Adaptive Recreation Award" at the MRPA conference. It was based on the Sensory Hour that took place at the 2019 Great Pumpkin Patch event. Keith reviewed all of the spring programs and Field rental procedures with members and had informational fliers for members to take with them.

2020 Summer Camp Overview:

Following Keith's Spring Program review, Carrie Sprinkle, Recreation Supervisor, gave an overview of the Summer Camps, senior programs, cooking programs, teen programs and swimming programs. Many special events surrounding these programs were to take place in the next few weeks, but will potentially be effected by the COVID-19 pandemic. Carrie also reviewed a training schedule for the Recreation Staff, which showed the extensiveness of the training they have gone through with camp staff.

Directors Report:

Jeremy gave an overview of reports, highlighting staff changes and special events

- Effects of COVID-19- staffing changes starting tomorrow.
- There will be NO events taking place at FCPS facilities starting tomorrow and at least for two weeks.
- Easter Egg Roll is still on as of now
- Athletic Field use is to start this weekend.
- There will be many additions to the Park Staff. Stay tuned for that, as interviews will be going on for the next two weeks.
- Hired one Full time Ranger for the Othello Park
- Early Spring Maintenance work is ongoing on fields.
- We have one resignation from a Custodial Lead.
- CIP review of the tornado damage at Old National Park. Backstop is being replaced.
- Utica District Park endured some wind damage to the new sunshades. However, they are under warranty and will be repaired/replaced immediately.
- Calico Park Master Plan has been posted on our website.
- Bulletin Boards have been replaced at all Parks as part of the Park Rehab Project.

- Bob Hicks reviewed the Parks and Recreation Website and showed the areas of Middletown Park that would be under Rehabilitation this summer.

Commission Items:

- BoE Liaison Brad Young gave updates on FCPS. School will be shut down for at least 2 weeks, starting Monday due to the COVID-19 restrictions put into place today by the Governor. There are lots of logistics to be worked out and there will be more information to come. Stay tuned!
- Viktor passed along sentiments and well wishes from all, to Dave Twigg.
- Mary Ann- thanked Carrie Sprinkle for being so responsive and helping with the Wegman's Passport program and the expansion into Heritage Farm Park.

Public Comments:

None

Adjourn:

There being no further business, Councilman Donald motioned to adjourn the meeting at 7:30 pm. Viktor Kraenbring seconded the motion. **The motion passed 8-0-0-2.**

Respectfully Submitted,

Becky Clarke,
Recording Secretary