



## FREDERICK COUNTY PARKS AND RECREATION COMMISSION

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JEREMY KORTRIGHT - DIVISION DIRECTOR

### MINUTES

The Frederick County Parks and Recreation Commission

April 8, 2021  
Virtual Format-due to COVID-19

#### **Parks and Recreation Commission Attendees:**

Mary Jo Richmond	Viktor Kraenbring
Dave Twigg	Howard Looney
Bob Failor	Councilman Jerry Donald
Paul Spurrier	
Mary Ann Brodie-Ennis	

#### **Parks and Recreation Commission Absentees:**

BoE Liaison-Brad Young

#### **Staff Attendees:**

Jeremy Kortright  
Bob Hicks  
Becky Clarke

#### **Voting Legend**

For-Against-Abstained-Absent

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**APPROVED**  
July 8th, 2021

#### **Call to Order:**

Chairman Mary Jo Richmond called the April 8<sup>th</sup>, 2021 meeting to order at 6:30 pm.

Members met virtually via WebEx due to restrictions of in-person meetings during the Covid-19 Pandemic.

#### **Approval of Minutes:**

Minutes from the October 2020 meeting were presented for approval. Viktor Kraenbring brought into question how the closed session of the October meeting should have been stated in the minutes. A motion was made by Viktor Kraenbring to postpone approval of minutes until clarification was obtained from the County Executive Office on the closed session portion of the minutes. Dave Twigg seconded that motion. **The motion passed 8-0-0-1.** Once clarification is obtained, members would be asked for approval of the minutes by ballot/email.

**\*\*April 26, 2021-Minutes approved via email ballot. 6 – 0 – 2 – 1. (Viktor, Dave, Councilman Donald, Mary Jo, Howard and Paul Aye, Bob and Mary Ann Abstained, and Brad Young Absent).**

#### **PRC Chair Comments:**

Chair Mary Jo Richmond commented that it's great to be back to meeting again! She also encouraged all members to get out to the Parks and enjoy the weather and beauty of our Parks.

#### **CIP Update**

Bob Hicks shared a power point presentation on the CIP projects within the Division. The following projects were reviewed with beautiful drone footage.

- Middletown Park Rehab Project
- Future North County Regional Park- 152 acres purchased from Mt. St. Mary's University. Reviewed "concept plan".
- Future Kanode Farm Park
- Urbana Community Park- update on new phase of the Pump Track and Tennis Court Rehab
- Fountaintdale Park- Replacement of the existing split rail fence and add a new sign and bulletin board
- Ballenger Creek Trail- Last section completed by developer. Total length of trail 4.2 miles
- Utica District Park – Construction of new restroom building, Shelter #2 and loop road
- Fountain Rock Nature Center- Remodel of the Nature Center Building
- Urbana District Park- Additional Parking Lot added

#### **Directors Report**

Jeremy reported from all areas of the Division. Custodial and Security have remained busy helping with building cleanliness and other issues. Recreation Team have been busy planning and implementing Spring/Summer programs as well as leagues. MRPA will be having their Annual Conference virtually next week.

Fountain Rock Nature Center on schedule to open back up by June 5<sup>th</sup>.

Summer Recreator Guide is being put out online-only this year.

The Park Team is hiring a new full time Ranger. Crews have begun to mow and prepare fields at all Parks.

Othello is being prepared to get a new Dog Park now. This should be up and running by early summer.

#### **Commission Items:**

Viktor thanked staff for keeping things going.

Dave commended staff on the excellent Drone Footage.

Howard Looney recommended a Park Tour in the near future.

Councilman Donald- explored Othello Park and Ballenger Creek Trail and really enjoyed it.

**Public Comment**

None

**Adjourn, move into Closed session for Recommendations of Candidates:**

Mary Ann Brodie-Ennis made a motion to adjourn the meeting and to go into closed session for the recommendation of future candidates to the Commission. Viktor seconded that motion. **Motion passed 8-0-0-1.**

Recommendations were discussed and would be forwarded, by Becky, to the County Executive's office immediately.

Respectfully Submitted,

Becky Clarke,  
Recording Secretary