



FREDERICK COUNTY PARKS AND RECREATION COMMISSION

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Frederick, MD 21702
PHONE: 301-600-1646

JEREMY KORTRIGHT - DIVISION DIRECTOR

MINUTES

The Frederick County Parks and Recreation Commission

November 18, 2021

Parks and Recreation Commission Attendees:

Charlotte Davis
Harry Lashley
Dave Twigg
Howard Looney
Mary Jo Richmond
BoE Liaison- Brad Young

Parks and Recreation Commission Absentees:

Mary Ann Brodie-Ennis
Viktor Kraenbring
Council Liaison- Jerry Donald
Nick Augustine

Staff Attendees:

Bob Hicks
Jeremy Kortright
Becky Clarke
Kim Taylor-Community Grant Coordinator

Voting Legend

For-Against-Abstained-Absent

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APPROVED

May 12, 2022

Call to Order:

Prior to calling the meeting to order, Members were given a tour of the new Rock Creek School, by Principal Katie Buckley.

Chair Dave Twigg called the November 18th, 2021, meeting to order at 7:20 pm.

Members met at the new Rock Creek School, due to closing of County Buildings.

Approval of Minutes:

Minutes from the October 2021 meeting was presented for approval. Charlotte Davis motioned to approve the October 2021 minutes and Harry Lashley seconded the motion. **The Motion passed 4-0-2-4.** (*Howard Looney and Mary Jo Richmond abstained.*)

PRC Chair Comments:

None

Jeremy announced that tonight would be an informational meeting on the new software that the County Executive just released, called **See Click Fix**. This is a program that will be used as an asset management system as well as a work order system for the County. Kim Taylor, Parks and Rec liaison for the new software explained how to download the app and how it is used. Several examples were used, and several members downloaded the app to use.

Directors Report:

Jeremy gave his directors report, an overview, of everything happening in the Division of Parks and Recreation, to include:

- Gym/Rec Center Rentals resumed on November 1, 2021.
- Winter enrollment opened November 8th.
- Outdoor sports excelled during the pandemic.
- First Archery tag event registered 67 pairs of participants
- November 13th Flag Football Tournament took place with over 30 teams
- Parks staff busy with dead tree removal at parks
- Mechanic is busy preparing snow equipment
- Kramer House (Rose Hill Park) is currently under renovations
- Middletown Park is currently slated for a February/March completion
- Othello Farmhouse is currently under renovations

BoE member commented that the Halloween event at Utica Park was a very good event.

Commission Items

Howard Looney-gave a synopsis of the *Frederick County Rural and Scenic Roads Advisory Committee* that he sits on. He noted the "open meetings act" and how that is affecting the meetings.

Mary Jo mentioned that she was happy to see that we hired Amanda Venable as the new Rose Hill Manager.

Charlotte- mentioned that the Othello Equestrian trail currently is cut off and asked for staff to investigate it.

Brad- mentioned the severe shortage of employees for FCPS and how it is affecting daily operations.

Dave- Asked if we could investigate whether a student member could be a part of the Parks and Recreation Commission. Jeremy responded that he would check with the County Executive Office on this suggestion.

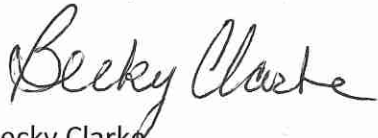
Public Comments:

None

Adjourn:

There being no further business, Howard Looney motioned to adjourn the meeting at 8:00 pm. The motion was seconded by Mary Jo Richmond. **The motion passed 6-0-0-4.**

Respectfully Submitted,

A handwritten signature in cursive script that reads "Becky Clarke".

Becky Clarke
Recording Secretary