



FREDERICK COUNTY PARKS AND RECREATION COMMISSION

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JEREMY KORTRIGHT - DIVISION DIRECTOR

MINUTES

The Frederick County Parks and Recreation Commission

August 11, 2022

APPROVED

October 13, 2022

Parks and Recreation Commission Attendees:

Howard Looney
Mary Ann Brodie-Ennis
Charlotte Davis
Viktor Kraenbring
Dave Twigg
Mary Jo Richmond

Parks and Recreation Commission Absentees:

Nicholas Augustine
Harry Lashley
Council Liaison- Jerry Donald
BoE Liaison – David Bass

Staff Attendees:

Bob Hicks
Jeremy Kortright
Shauna Loun
Kari Saavedra
Amanda Venable

Voting Legend

For-Against-Abstained-Absent

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Call to Order:

Chair Howard Looney called the August 11, 2022 meeting to order at 6:30 pm.

Approval of Minutes:

Minutes from the July 2022 meeting were presented for approval. Viktor Kraenbring motioned to approve the July 2022 minutes. [REDACTED] seconded the motion. **The Motion passed 6-0-0-4.**

PRC Chair Comments:

Chair Howard Looney thanked the commission for electing him as Chair of the Frederick County Parks and Recreation Commission. In addition, he thanked Vice Chair, Viktor Kraenbring for accepting and continuing in the role of Vice Chair.

Rose Hill Manor Update:

Amanda Venable, Museum Manager of Rose Hill Manor Park and Museums presented a power point giving an overview of recent and upcoming plans which included:

- Program Highlights:
 - Spring 2022. return of Field Trips
 - 739 total participants in 2022 RHM Summer Camps.
 - New Fall Program - "Little Historians" for ages 6-9.
- Rose Hill's 50th Anniversary
 - RHM became a museum in December 1972
 - 50th Anniversary Celebration – December 10th during "Museums by Candlelight".
- Events/Programs scheduled from September through December.
- Upcoming...
 - Dairy Barn and Exhibit Barn – seeing an increase in interpretation on agriculture and partnership with the Farm Museum through the two spaces.
 - Programing in observance of Frederick County's 275th Anniversary
 - Frederick County History Days' Competition– Rose Hill manor will be taking lead on this event in partnership with Frederick County Public Schools.
 - Smithsonian Traveling Exhibit: "Crossroads: Museums on Main Street" will be at RHM March 4 – April 14, 2023. RHM will have companion exhibits throughout the property to go with this theme.
- In Memory: Sarah Drenning, former docent and long-time Museum Council Treasurer

Family Field Day: August 6, 2022:

Kari Saavedra shared some feedback on the Family Field Day held at Utica District Park. She stated it went well with 150 registrants throughout the day. It took teams anywhere from 1 to 1.5 hours to go through the course. There was a lot of positive feedback shared by participants

Community Grant Committee Selection

Bob Hicks informed the group that the FY23 deadline for submitting Community Grant Applications was Friday, August 5, 2022.

- The Community Grant Sub-Committee will consist of Jeremy Kortright, Division Director, Bob Hicks, Deputy Director, and 3 members of the Parks and Recreation Commission. The following members of the commission have volunteered to be part of the Community Grant Selection Committee.
 - Viktor Kraenbring
 - Dave Twigg
 - TBD to see if any members not present at the August 11, 2022 meeting might be interested. This is to be determined no later than the next Parks and Recreation Commission meeting on September 8, 2022.

Director's Comments:

Jeremy Kortright provided information and updates on: Middletown Community Park's Re-Opening Ribbon Cutting Ceremony scheduled for August 13, 2022; current status of Middletown Community Park improvement project; Bilotti family dedication of Middletown Park Shelter 4; Summer Camps ended Friday, September 5, 2022; Hiring Efforts; Park Rangers' "Swift Water Rescue" training and certification, along with upcoming Drone Training; COVID-19 Memorial Dedication at Utica Park was well attended; New Archery Berm under construction at Utica Park for our Archery Fall Programming.

Commission Items

Mary Jo suggested future collaborations with civic organizations such as the "Frederick County Women's Commission" by taking these groups on Park Tours. These organizations might learn more about our County parks and take that information back to their organizations.

Dave inquired about Buckeystown Park. Dave also noted that our County Parks and Recreation Map contains both Recreation Centers and Parks. He was wondering if that map could be divided to one map with Recreation Center and one map with Parks? Jeremy stated it was something that could be looked into. Howard stated that he continues to attend the FC Rural and Scenic Roads Advisory Committee meetings, in an effort to continue the synergy between the FC Rural and Scenic Roads Advisory Committee and Frederick County Parks and Recreation given that a number of our parks are located on these roads and should be represented on respective maps.

Public Comments:

None

Adjourn:

There being no further business, David Twigg motioned to adjourn the meeting at 7:30 pm. The motion was seconded by Viktor Kraenbring. **The motion passed 6-0-0-4.**

Respectfully Submitted,

Shauna Loun

Acting Recording Secretary