



FREDERICK COUNTY PARKS AND RECREATION COMMISSION

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JEREMY KORTRIGHT - DIVISION DIRECTOR

MINUTES

The Frederick County Parks and Recreation Commission

May 11, 2023

Parks and Recreation Commission Attendees:

Mary Ann Brodie-Ennis
Dave Twigg
Charlotte Davis
Howard Looney
Council Liaison-Mason Carter
Viktor Kraenbring
Mary Jo Richmond
Harry Lashley

Parks and Recreation Commission Absentees:

BoE Liaison – Nancy Allen
Nicholas Augustine

Staff Attendees:

Bob Hicks
Kayla Brannen

Voting Legend

For-Against-Abstained-Absent

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Call to Order:

Chair Howard Looney called the May 11, 2023, meeting to order at 6:30 p.m.

Approval of Minutes:

Minutes from the April 2023 meeting were presented for approval. Viktor Kraenbring motioned to approve the April 2023 minutes. Dave Twigg seconded the motion.

The Motion passed 8-0-0-2

PRC Chair Comments:

Chair Howard Looney had no comments at this time.

Old National Pike Park, Phase II:

Bob Hicks began the presentation with an overview of the Old National Park Master Plan and let the commission know that phase one was completed in 2005. He stated that Phase II is a \$6.2 million dollar project that was awarded to C.J. Miller.

The project began on April 17, 2023, and will be completed approximately May 2023 and he provided a scope of the project that includes phase I upgrades and new construction. Included in the project were all add alternate options.

A review of the phase II map occurred, and he reviewed field, playground, vaulted restrooms, and picnic shelters.

Proposed PRC Park Tour: August 2, 2023

Bob provided members of the PRC with the proposed PRC Park Tour itinerary for comments and concerns.

New Members Update:

Kayla provided an update regarding the 2 vacant positions within the Parks & Recreation Commission. To date, we have not received any applications of interest. Per Joyce, the two members completing their terms in June 2023 have the choice to remain in the seat until it is filled or depart. In the event they choose to remain, they will remain a voting member. Additional outreach has occurred as well as additional newspaper ads coordinated by Joyce Grossnickle.

Kanode Survey Results to Date:

Bob alerted members that to date we have received 40 comments. The survey will be open until May 31.

Director's Comments:

Bob Hicks provided the directors report. Virginia Shell: Recreation Specialist began on May 8 and she will focus on preschool enrichment. This weekend will be Bark in the Park with 30 pet vendors and activities. A new popular class, Music and Me, began in May at the Ballenger Creek Community Building. On May 20-21, 2023, our sports team will host a tournament at Utica District Park.

Within Parks Operations, Carl Lynch was recently promoted to Natural Resource Program Manager. Interviews are still taking place for Parks Maintenance Technicians and Leaders. The Full-Time Park Rangers are completing SPO training and Ranger in the Classroom sessions.

Paul Dial received the Retired Life Award from MRPA at the conference in April 2023.

Within the Office of Security, they are completing safety drills with the assistance of the County Building Managers.

A review of CIP projects stated that the Widrick House in Ballenger Creek Park went through an RFP process and a company has been selected.

The Rose Hill Exhibit Barn will be out to bid this August and the Carriage Museum is working through DPW approvals.

There will be no LPPI Funding in FY 24, however 2.5 million dollars in POS funding was provided and there will be a meeting with municipalities in May.

Commission Items:

Dave asked about Calico Park and Bob stated that it is slated for design in FY27.

Mary Ann Brodie Ennis asked about a camp hiring update. Kayla stated that we have left one position open and right now we are ONBoarding ~140 employees.

She asked about our CIT program and how old applicants must be. Kayla stated 15 yrs. of age and the interviews and placement have already been completed.

Mary Jo Richmond stated that she enjoys the website hits review.

Public Comments:

During the meeting, the following provided public comment:

- Bonnie Long
- Mike Heims
- Chris Lewis
- Brigitta Shroyer
- Joel Anderson

Adjourn:

There being no further business, Howard Looney adjourned the meeting at 8:00 p.m.

Respectfully Submitted,



Kayla Brannen
Recording Secretary

APPROVED

June 8 2023

