



FREDERICK COUNTY PARKS AND RECREATION COMMISSION  
355 Montevue Ln, Suite 100  
Frederick, MD 21702  
Phone: 301.600.1646  
Jeremy Kortright, Division Director

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## MINUTES

### **The Frederick County Parks and Recreation Commission** March 14, 2024

#### **Parks and Recreation Commission Attendees:**

Howard Looney  
Viktor Kraenbring  
Mary Jo Richmond  
Charlotte Davis  
Harry Lashley  
Daniel Vigus  
BoE Liaison-Nancy Allen

#### **Parks and Recreation Commission Absentees:**

Nicholas Augustine  
Mary Ann Brodie-Ennis  
Council Liaison-Mason Carter

#### **Staff Attendees:**

Jeremy Kortright  
Joseph Hayden  
Leyda Navarro

**Voting Legend**

For-Against-Abstained-Absent

6 - 0 - 2 - 1

**APPROVED**  
May 9, 2024

**Call to Order:**

Chair Howard Looney called the March 14, 2024, meeting to order at 6:30 p.m.

**Approval of Minutes:**

Minutes from the February 2024 meeting were presented for approval. Viktor Kraenbring motioned to approve the February 2024 minutes. Mary Jo Richmond seconded the motion.

**The Motion passed 4-0-2-3**

**PRC Chair Comments:**

Chair Howard Looney would like to start the workshop for the revision of the Rules of Procedures of the Frederick County Parks and Recreation Commission adopted on July 6, 2006, and revised on September 4, 2008.

**PRC Comments:**

The PRC members started to read and discussed each line of the Rules of Procedures and recommended some adjustments for the County Attorney office to review before any approval.

**Director's Report:**

Jeremy Kortright provided updates for the following items:

- Spring Fling and Egg Roll is on Saturday, March 23<sup>rd</sup>, 2024, at Rose Hill Manor – Depending on the weather we anticipate around 2,000 to 4,000 attendees.
- Springs Sprots Leagues – Opening days are the 1<sup>st</sup> and 2<sup>nd</sup> week of April 2023. Upcoming season we have about 1,800 sports league participants for both youth and adults and the large league we have of that group is 700 players in our NFL Flag League.
- We hired a new Recreation Coordinator, Ben Coleman and promoted Eric Weller to Recreation Specialist.
- Park Crew have been inputting additional information into Cartegraph Asset Management system, which it is part of our budget request and appeal this year for an asset manager to maintain our cartegraph assets. They are also getting the parks ready for the spring season.

**Commission items:**

Chair Howard Looney asked if anyone had any item to discuss, and the Vice-Chair, Viktor Kraenbring would like to make a correction to a statement that was incorrectly quoted from the January 11, 2024, minutes. Mr. Kraenbring noted he would review and send his corrections for approval at the April meeting. Charlotte Davis noted that she had one item to share since she works for the State, and it is about Program Open Space, which is where the funds for parks generated. While the Governor did fully fund it, it is significantly less because of the Real Estate Market. Last year was \$89 million and this year it is only 32 million, therefore it will be less money for county parks and municipalities.

**Adjourn:**

Chair Howard Looney adjourn the meeting at 7:58 p.m.

**The Motion passed 8-0-0-2**

Respectfully Submitted,

Leyda Navarro

Recording Secretary