



FREDERICK COUNTY PARKS AND RECREATION COMMISSION
355 Montevue Ln, Suite 100
Frederick, MD 21702
Phone: 301.600.1646
Jeremy Kortright, Division Director

MINUTES

The Frederick County Parks and Recreation Commission
May 9, 2024

Parks and Recreation Commission Attendees:

Howard Looney
Viktor Kraenbring
Mary Jo Richmond
Daniel Vigus
Nicholas Augustine
Mary Ann Brodie-Ennis
Council Liaison-Mason Carter
BoE Liaison-Nancy Allen

Parks and Recreation Commission Absentees:

Charlotte Davis

Staff Attendees:

Jeremy Kortright
Joseph Hayden
Leyda Navarro

Voting Legend

For-Against-Abstained-Absent

7 - 0 - 0 - 2

APPROVED
June 13, 2024

Call to Order:

Chair Howard Looney called the May 9, 2024, meeting to order at 6:32 p.m.

Public Comment:

Joel Anderson was present to discuss the January 11th Minutes and Comments Review, but he decided to wait until after the PRC discussion on the January minutes to give his comments.

Chair Howard Looney then asked the PRC member for a motion. Mary Jo Richmond motion to move the public comment after PRC discuss the January 11th minutes. Nicholas Augustine seconded the motion.

The Motion passed 6-2-0-1

Approval of Minutes:

Minutes from the March 2024 meeting were presented for approval. Viktor Kraenbring motioned to approve the March 2024 minutes. Mary Anne Brodie-Ennis seconded the motion.

The Motion passed 6-0-2-1

Approval of Minutes of the Update January 11th Minutes and Comments Review:

Jeremy Kortright explained to the PRC Commissioners the updates made to the January 11th Minutes and Comments Review, specifically of the order of the Comprehensive study prestation and the 19 public comments that were located at the end of the minutes did not reflect how the meeting happened. Additionally, some misspelled of names that were also corrected.

Viktor Kraenbring motioned to approve and re-post as corrected the update January 11th, 2024, minutes. Mary Anne Brodie-Ennis seconded the motion.

The Motion passed 7-0-1-1

Public Comment:

Joel Anderson just wanted to address the January 11th meeting and to let the PRC commissioners know his perspective on how the meeting was conducted. Also, he wanted to point out the importance of the written comments given by him and some neighbors about the project.

PRC Chair Comments:

Chair Howard Looney first thank Mr. Anderson for his comments and let him the PRC understand his concern.

Parks and Recreation Commission Bylaws Draft Updated:

Jeremy Kortright explained to the PRC Commissioners that there has been a process form the County Executive Office to update all Boards and Commissions Rules of Procedures and Bylaws. The CE Office and the Attorney's offices made the decision that all Boards and Commissions should have Bylaws, therefore in March we had the Rules and Procedures workshop to make any update. After that update we send the information to the Attorneys office, and they made the change from PRC Rules of Procedures to Bylaws.

PRC Chair Comments:

Chair Howard Looney would like to start reviewing the updated Bylaws and after few minor changes they recommended to move the updated Bylaws to be approved by the County Executive.

The Motion passed 8-0-0-1

Recommendation of new Commission Member: Mr. Tamir Shahid

Chair Howard Looney continued the meeting to go over the information of Mr. Tamir Shahid who applied to be on the Parks and Recreation Commission. It is in the discretion of the PRC Commission to make a recommendation to have Mr. Shahid appointment as a commissioner. The Commission has two openings currently and there will be couple more at least coming up at the end of June.

There was a desire for the Commission to have the planning regions covered by a park commissioner, if possible. We have Mary Ann Brodie-Ennis, who's supposed to be on her year off, and she is continuing to serve, which is allowed when there are no applicants, and Dave Twigg was doing that, but then he's decided he's not coming back again. Mr. Tamir Shahid is a registered voter, resident of the County, then he meets the minimum requirement and has a lot of experiences and education in our field. It is the discretion of the Commission to recommend to the County Executive to appoint Mr. Shahid with the advice of the County Council.

Parks and Recreation Commission recommends Mr. Tamir Shahid to be appointed to the Frederick County Parks and Recreation Commission. Mary Ann Brodie-Ennis made the motion and Mary Jo Richmond second the motion.

The Motion passed 7-0-1-1

Director's Report:

Jeremy Kortright provided updates for the following items:

- Harry Lashley resignation to the PRC.
- Advised the PRC to start discussion on Chair and Vice-Chair nominations.
- Recreation team has their first Sensory Friendly Prom and they had over 100 participants.
- We will have on June 1 the Mighty Tikes Triathlon, and we are expecting over 100 kids.
- The Office of Recreation is in the process of hiring Summer Camp Leaders and finalizing the Recreator.
- CIP Project – Rose Hill Manor improvements

Commission items:

Chair Howard Looney asked if anyone had any item to discuss, and Nicholas Augustine just mention several sightings of Coyotes around Frederick County and the concern of citizens who like to walk on different trails around the area and possibilities for the Natural Resource Management to educate people about the situation.

Discussion of Next Month PRC Agenda:

In next month agenda we will discuss the following topics: Summer Camp Overview, Recommendation for Nominations for Chair and Vice-Chair, Rose Hill Carriage Museum, Community Grants updates.

Adjourn:

Chair Howard Looney adjourn the meeting at 8:05 p.m. Viktor Kraenbring motioned to. Mary Anne Brodie-Ennis seconded the motion.

The Motion passed 8-0-0-1

Respectfully Submitted,

Leyda Navarro

Recording Secretary