



FREDERICK COUNTY PARKS AND RECREATION COMMISSION
355 Montevue Ln, Suite 100
Frederick, MD 21702
Phone: 301.600.1646
Jeremy Kortright, Division Director

MINUTES

The Frederick County Parks and Recreation Commission
September 12, 2024

Parks and Recreation Commission Attendees:

Howard Looney
Viktor Kraenbring
Mary Jo Richmond
Daniel Vigus
Mary Ann Brodie-Ennis
Tamir Shahid
Council Liaison-Mason Carter
BoE Liaison-Nancy Allen

Parks and Recreation Commission Absentees:

Nicholas Augustine
Charlotte Davis

Staff Attendees:

Jeremy Kortright
Joseph Hayden
Leyda Navarro

Voting Legend

For-Against-Abstained-Absent

5 - 0 - 1 - 1

APPROVED
October 17, 2024

Call to Order:

Chair Howard Looney called the September 12, 2024, meeting to order at 6:37 p.m.

Approval of Minutes:

Minutes from the June 2024 meeting were presented for approval. Viktor Kraenbring motioned to approve the June 2024 minutes. Mary Jo Richmond seconded the motion.

The Motion passed 6-0-2-2

PRC Chair Comments:

Chair Howard Looney informed the group that a new PRC Chair would be selected by the conclusion of the meeting, as his term is nearing completion. He also reminded the members to review the applicants currently being considered for the Parks and Recreation Commission. Additionally, he noted that since Mary Ann Brodie-Ennis took a one-year hiatus, she may be eligible to reapply for another term if the position has not yet been filled.

Recommendations of New Commission Members:

Chair Howard Looney reconvened the meeting to go over the information of the applicants who applied to be on the Parks and Recreation Commission. It is in the discretion of the PRC Commission to make a recommendation. Also, he explained that if everyone already reviewed the applications then we recommend them to the CE with the advice of the Council.

Parks and Recreation Commission recommended the applicants to be appointed to the Frederick County Parks and Recreation Commission. Mary Jo Richmond made the motion and Nancy Allen second the motion.

The Motion passed 6-0-2-2

PRC Char and Vice Chair Nominations:

Chair Howard Looney announced that Nicholas Augustine has expressed interest in serving as Chair, while Daniel Vigus has shown interest in the Vice Chair position. As a result, a vote will be conducted today. Mary Ann Brodie-Ennis made a motion to elect Nicholas Augustine as the new Chair, which was seconded by Viktor Kraenbring.

The Motion passed 8-0-0-2

Following that, Viktor Kraenbring moved to elect Daniel Vigus as Vice Chair, with Mary Jo Richmond seconding the motion.

The Motion passed 7-0-1-2

PRC APPROVED BYLAWS

Jeremy shared with the member the new PRC Bylaws that were review by the County Attorney and approved by the County Executive Jessica Fitzwater. Therefore, there are now the reference policies for all PRC members.

Director's Report:

Jeremy Kortright provided updates for the following items:

- Share the Open Meeting Act required online Training information.
- Next meeting needs to be move to October 17th or 24th since Jeremy and Joe will be at the National Conference in Atlanta.
- Old Nation District Park vaulted toilets were installed last week.
- We interviewed candidates for the 4 vacant Park Maintenance Leader position and have offered the position to 3 in-house staff and 1 from the public.
- Meeting with PALS program tomorrow at Utica. The students will be conducting some turf and foil test to better determine our needs for are grass athletic spaces.
- October 28th potential ribbon cutting at Middletown – Skate project – Speaker: New Chair or Charlotte.
- Fall season recreation activities have started and we have Superhero Training Day coming up on September 26th at Pinecliff Park
- Back to School Carnival for preschoolers and their families on September 7th at SKCC. Folkways by the Fire on September 6th at Snook will have around 50 participants.
- Cricket Academy program was started to launch opportunities for youth to learn Cricket. NFL Flag is at an all-time participation level with over 700 kids playing this season.
- All DPR Staff Meeting will be next Tuesday, September 17th at Prospect Center.

CIP Updates (All CIP from Sept 2024 list)

Joe Hayden provided the following updates:

- Middletown Skate Spot officially broke ground. Expected completion by the end of October.
- Pine cliff Boat Ramp has been fully funded by State and Federal Funds.
- Old National Phase 2 to be open as soon as the beginning of next week.

Commission items:

Chair Howard Looney inquired if anyone had items to discuss. Mary Jo Richmond and Viktor Kraenbring took the opportunity to express their gratitude to the Parks and Recreation Commission for the wonderful experiences they had during their term as members, which has now concluded.

Public Comment:

No Public Comments

Discussion of Next Month PRC Agenda:

In next month agenda we will discuss the following topics:

- Community Grant Recommendations (Viktor stepping out, so it is now only Mary Jo and Daniel taking over).
- Date of the October PRC meeting needs to be rescheduled to October 17 at 6:30pm

Mary Ann Brodie-Ennis made a motion to reschedule the PRC meeting for October 17, 2024, at 6:30pm and Mason Carter seconded the motion.

The Motion passed 6-0-2-2

Adjourn:

Chair Howard Looney adjourn the meeting at 8:00 p.m. Vicktor motioned to adjourn the meeting. Tamir seconded the motion.

The Motion passed 8-0-0-2

Respectfully Submitted,

Leyda Navarro

Recording Secretary