



FREDERICK COUNTY PARKS AND RECREATION COMMISSION
355 Montevue Ln, Suite 100
Frederick, MD 21702
Phone: 301.600.1646
Jeremy Kortright, Division Director

MINUTES

The Frederick County Parks and Recreation Commission November 14, 2024

Parks and Recreation Commission Attendees:

Nicholas Augustine
Daniel Vigus
Mary Ann Brodie-Ennis
Tamir Shahid
Jason Schupp
Wayne Watkins

Parks and Recreation Commission Absentees:

Charlotte Davis
Mason Carter
Nancy Allen

Staff Attendees:

Jeremy Kortright
Joseph Hayden
Stephanie Josey

<p>Voting Legend</p> <p>For-Against-Abstained-Absent</p> <p>3-0-2-2</p>
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APPROVED

January 9, 2025

Call to Order:

Chair Nicholas Augustine called the November 14, 2024, meeting to order at 6:30 pm.

Approval of Minutes:

Minutes from the October 2024 meeting were presented for approval. Nicholas Augustine motioned to approve the October 2024 minutes with a minor change to page 3. Nicholas Augustine requested to have his name added under the “adjourn” section of page 3 of the meeting minutes. Tamir seconded the motion.

The Motion passed 4-0-2-3

PRC Chair Comments:

Chair Nicholas Augustine introduced new members.

CIP PROJECTS

Deputy Director, Joseph Hayden discussed the updates at each of the shops, parks, museums, to include restorations, ribbon cuttings, farm equipment, and staffing.

No motion initiated.

Director’s Report:

Jeremy Kortright provided updates for the following items:

Systemic Maintenance Projects

- **Pinecliff Boat Ramp:** Renovation using federal/state funding; ADA-compliant; target completion September 2025.
- **Cramer House (Rosehill):** Renovations for ADA compliance and office space; completion expected Spring/Summer 2025.
- **Additional Work:** Gutter replacements, updated signage, and new park gates.

Ongoing Initiatives

- **Capital Improvement Plan (CIP):** 25 active projects, including North County Regional Park and Calico Rocks Park.
- **Annual Report:** Distributed, featuring native species programming.
- **FY26 Budget Appeal:** Proposal for a Teen Recreation Specialist; Parks Commission to advocate for funding.
- **Custodial Contract:** Transition underway after Scott Key Center closure; staffing for 16 buildings and libraries in progress.

Upcoming Events

- **Seasonal Programs:** Medieval Night, Mom/Son Event, holiday-themed competitions, and light displays.
- **Fall Sports Leagues:** Wrap up on 11/15 with over 3,000 participants.

Commission Items:

County Commission discussed and approved the Budget Appeal Recommendation.

FY26 budget appeal for Teen Recreation Specialist approved unanimously and letter would be sent to support this appeal.

Public Comment:

No Public Comments

Discussion of Next Month December 2024 PRC Agenda:

No meeting for the month of December.

The Motion passed 4-0-2-3

Adjourn:

Chair Nicholas Augustine adjourn the meeting at 7:47 p.m. Tamir Shahid motioned to adjourn the meeting and Daniel Vigus seconded the motion.

The Motion passed 6-0-0-3

Respectfully Submitted,

Stephanie Josey

Recording Secretary