



FREDERICK COUNTY PARKS AND RECREATION COMMISSION
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Frederick, MD 21702
Phone: 301.600.1646
Jeremy Kortright, Division Director

MINUTES

The Frederick County Parks and Recreation Commission
February 13, 2025

Parks and Recreation Commission Attendees:

Daniel Vigus (Vice Chair)
Mary Ann Brodie-Ennis (Commission Member)
Tamir Shahid (Commission Member)
Jason Schupp (Commission Member)
Wayne Watkins (Commission Member)
Mason Carter (County Council Liaison)
Nancy Allen (BoE Liaison)

Parks and Recreation Commission Absentees:

Nicholas Augustine (Chair)
Charlotte Davis (Commission Member)

Staff Attendees:

Jeremy Kortright
Joseph Hayden
Heather Heier

Voting Legend

For-Against-Abstained-Absent

4-0-2-3

APPROVED

March 13, 2025

Call to Order:

Vice-Chair Daniel Vigus called the February 13, 2025, meeting to order at 6:36pm.

Approval of Minutes:

Minutes from the January 2025 meeting were presented for approval. Mary Ann Brodie-Ennis motioned to approve the January 2025 minutes. Mason Carter seconded the motion.

The Motion passed 2-0-5-2

PRC Chair Comments:

Vice-Chair Daniel Vigus had no comments.

Commission Member Voting

Voted on open board position, Mary Ann Brodie-Ennis. Jeremy Kortright gave a brief overview of Mary Ann Brodie-Ennis' background and resume. Jason Schupp clarified number of terms served and confirmed that Mary Ann Brodie-Ennis has completed 2 consecutive 4-year terms (8 years) and has volunteered for 1-year interim period. Tamir Shahid inquired on the term limits, Jeremy explained you can serve for 2 consecutive terms, must take a "gap year" (at least a year break before reapplying) and can apply by sending a resume and cover letter to the Board of Commissions.

The Motion passed 5-0-1-2

CIP PROJECTS

Director, Jeremy Kortright presented "at a glance" of Capital Improvements that are "most likely" to be approved and "base budget" items. Jeremy Kortright mentioned the budget impacts that are expected in the upcoming fiscal year and stated that he is not requesting anything from the PRC board nor is he requesting that they advocate for anything, he only wants the board to be informed and aware. Jason Schupp inquired "where are we in terms of the budgeting process", Jeremy Kortright explained that in November-December a letter was written to support our appeal/request for the Recreation Specialist position that was submitted to the County Executive's office/budget, they will then make a decision in December-January on what they will include in the budget, it will then go through the County's budget office in February-March and forwarded to the County Council in April for them to deliberate on for about 6 weeks before voting where they could approve or deducting cost.

Deputy Director, Joseph Hayden presented a slide show of Capital Improvement updates specifically Old National Pike District Park – Phase II, Ballenger Creek Park Maintenance Area, Widrick House Rehabilitation, Rosehill Exhibit and Storage Barn, Othello Regional Park Maintenance Yard, Richard W. Kanode Farm Park, Othello Regional Park Phase II, Pinecliff Park Boat Ramp Renovation and Active and Pending Park Systemic Projects.

Director's Report:

Jeremy Kortright provided updates for the following items:

Parks Staff Coordinating Snow Events

- Parks staff is actively monitoring and responding to winter weather events to ensure safe access to park facilities, trails, and recreational areas.
- Snow removal efforts prioritize high-traffic areas such as county buildings, 24-hour facilities, and then park entrances, parking lots, and sidewalks leading to key recreational sites and program locations.

Spring/Summer 2025 Recreator & Program Enrollment

- The Spring/Summer 2025 edition of the Recreator has been finalized, with both print and digital versions completed and distributed.
- Anticipating over 2,000 enrollments in youth sports leagues, demonstrating continued community interest and growth in recreational sports.
- First-day final enrollment figures:
 - Camps: 3,979
 - Leagues: 1,180
 - Total (including spring programs): 5,788
- These enrollment numbers reflect strong demand and continued success in youth engagement and program participation.

Winter Program Trends & Special Events

- Popular winter programs continue to attract strong participation, with gymnastics, cooking classes, and preschool sports leading in registrations.
- The Luck of the Leprechauns Treasure Hunt kicks off on March 1, providing a fun and engaging outdoor activity for families leading up to St. Patrick's Day.

Commission items:

Vice-Chair Daniel Vigus inquired if anyone had items to discuss, nothing to discuss.

Public Comment:

No Public Comments

Discussion of Next Month (March 2025) PRC Agenda:

In next month agenda we will discuss the following topics: Natural Resources Management Updates & Ranger Updates.

Tamir Shahid made a motion to the agenda for the PRC meeting for March 13, 2025, at 6:30pm and Jason Schupp seconded the motion.

The Motion passed 7-0-0-2

Adjourn:

Vice-Chair Daniel Vigus adjourn the meeting at 7:37p.m. Tamir Shahid motioned to adjourn the meeting and Jason Schupp seconded the motion.

The Motion passed 7-0-0-2

Respectfully Submitted,

Heather Heier

Recording Secretary