



# FREDERICK COUNTY GOVERNMENT

## DIVISION OF PARKS & RECREATION

Jan H. Gardner  
County Executive

Jeremy Kortright, Director

Dear Counselor-In-Training Candidate,

Thank you for your interest in Frederick County Parks and Recreation's Counselor-in-Training (CIT) program! We are excited to share the updates and improvements that we have made to our program. Please review all information below carefully as our registration details have changed.

### **CIT PROGRAM DETAILS & OVERVIEW**

*For Grades 6-12 (in 2020-2021 School Year)*

The CIT program is a hands-on educational program designed to develop the skills necessary to be an effective camp counselor. Program focus includes developing leadership, communication skills, team-building, goal-setting and working with children. It is not "working" at camp. A CIT is still technically a camper and therefore bound by many of the same rules and restrictions as regular campers, as well as the same code of behavior and policies as regular program staff. CITS will always work with another counselor and will receive mentorship from a camp director and CIT program coordinator.

The primary duty of a CIT is to assist with the overall supervision of campers and help to provide a safe, clean, supportive, and enjoyable atmosphere for campers. CITs help to contribute ideas and help with the planning of themed activities, and will plan and carry out at least two independently led activities each week, under the mentorship of the Camp Director and staff. The session will end with an individual evaluation by the Camp Directors and recommendations for the continuation of each participant's development. At this time, CITs may be invited back for additional sessions; an additional registration fee would apply. CITs may receive SSL hours for time spent assisting with the supervision of campers and are responsible for their completion of all required paperwork with their school.

The CIT program is selective based off group interview performance and completion of an application. If accepted into the CIT program, you will register for your choice of (1) two-week session of a Frederick County Parks and Recreation summer camp program. Accepted CITs will attend a pre-camp staff training consisting of planning and playing games, safety training, leadership skills, and expectations of a CIT.

### **HOW ARE CITS SELECTED?**

To be considered for a CIT position, all returning and new candidates must attend (1) group interview session where they will showcase their talents by leading a group game, activity, song, or craft. CIT applicants will also work to independently complete a written application. CIT space is competitive and selective based off of group interview performance and full and detailed completion of their application. CITs will need to come prepared with names and contact information for (3) professional references (teacher, pastor, volunteer group leader, coach, etc).

**All CIT applicants should be interested in working with children and possess maturity, flexibility, a strong work ethic, and the ability to have fun.**

### **Group Interview Sessions:**

Mon. March 30, 2020, 6:15pm-8:15pm at Oakdale Recreation Center

Register using: <https://tinyurl.com/th82nbk>

Sat. April 4, 2020, 9:30am-11:30am at Walkersville Recreation Center

Register using: <https://tinyurl.com/syazcx9>

*Frederick County: Rich History, Bright Future*

Bourne Building • 355 Montevue Lane, Suite 100, Frederick, MD 21702 • 301-600-1646 • Fax 301-600-2595  
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Sat. April 4, 2020, 12:00pm-2:00pm at Walkersville Recreation Center  
Register using: <https://tinyurl.com/vepuozw>

### ACCEPTANCE & REGISTRATION INFORMATION

CIT applicants will be informed of their acceptance on Wednesday, April 15, 2020. Applicants that have been accepted into the program will receive registration information at that time. Applicants that have not been selected will be provided feedback and suggestions for development and programs that are available to assist with this; they will be encouraged to apply again next year!

If selected, applicants must be able to commit to an entire 2-week session and one of the mandatory training dates listed below. Once the CIT receives their acceptance letter, a parent or guardian must then register them to secure their spot. We require that CITs pay a \$50 registration fee for their two-week session and attend each day of their session. Since a CIT program is a training program, CITs are not paid, nor is there a guarantee that once the CIT has successfully completed the program, that they will be hired as a future camp counselor. Financial assistance funds may be available for the CIT Program, and can be inquired through our administrative office at 301-600-2936.

#### Available Weeks:

SESSION 1: 6/22-7/3

SESSION 2: 7/6-7/17

SESSION 3: 7/20-7/31

SESSION 4: 8/3-8/14

#### Daily Time:

8:30-4:30pm

#### Available Locations:

Pinecliff – Outdoor Adventure Camp

Monocacy: Middletown Rec Center

Monocacy: Oakdale Rec Center\* (not available for Session 4)

Monocacy: Sugarloaf Rec Center

Monocacy: Walkersville Rec Center

Monocacy: Tuscarora Rec Center

Catoctin Creek Nature Center

Fountain Rock Nature Center

Rose Hill Museum

*Contact Sarah Delise directly for more information on possible half-day camp options, including half-day preschool enrichment camps and half-day preschool and youth sports development camps.*

Registration Fee: \$50/session, Payment due at time of registration.

*Our refund policy encourages early decisions, so as to not affect other customers or our ability to deliver efficient programs. All requests for refunds must be made at least 10 business days prior to the start of the program. A 20% administrative fee will be charged per refund transaction. There are no refunds for missed sessions.*

\* Please review our full program refund and transfer policies (<http://recreater.com/321/Registration-Information-Policies>)

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#### Training Dates:

If selected, applicants must be able to commit to one of the mandatory training dates listed below.

Monday, June 1, 4:00p-7:00p

Sunday, June 7, 2:00p-5:00p

Thank you for your interest in Frederick County Parks and Recreation's Counselor-in-Training (CIT) program. Please do not hesitate to contact me with any questions. We are looking forward to seeing you soon!

Sarah Delise, Recreation Specialist  
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Frederick, MD 21702  
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