



Date Received: ___/___/___
Office Use Only

"Chuck Foreman" Synthetic Turf Field Application

Location: 5420 Ballenger Creek Pike, Frederick, MD 21703
301-600-1646
www.recreator.com

Applicant/Organization Information

Date Application Submitted: ___ / ___ / ___

Name of Organization/Club (as listed on Certificate of Insurance): _____

501c (3) Nonprofit Number: _____ Check One: Youth Adult Out of County Commercial

Contact Person: _____ **Sport/Activity:** _____ **Estimated Number of Attendance:** _____

Street Address (as listed on Certificate of Insurance) **Town** **State** **Zip Code**

E-mail Address **Home Telephone** **Work Telephone** **Cell Phone** **Fax**

When selecting dates and times there is a minimum 2 hour rental for use of the turf field, it is important to include warm-up times because no team will be allowed onto the turf unless all times are so noted on this form. Time constraints will be strictly enforced so that all customers get on the field at the specified times.

Please Check: 66% of participants for the attached rental time(s) reside in Frederick County: Yes No

<i>Hourly Rental Rates</i>	<i>Youth</i>	<i>Adult</i>	<i>Non Resident/Commercial</i>
Synthetic Turf	\$60	\$80	\$120
Hourly Light Fee	\$30	\$30	\$30
Deposit (per approved permit)	\$100	\$100	\$100

Please Check One:

We intend to charge admission to activities held during our reservation time: Yes (Complete a special request, see below)
No

Charging Admission (Prior approval required)

Applicants must submit a *special request* and complete an Organizational Profile to be considered for approval. Call 301-600-1646 for more information.

I agree to abide by all County and Division of Parks and Recreation policies found in the "Synthetic Turf Policies and Guidelines for Reservation and Use", and will pay all costs pertaining to field use 30 days prior to event.

Signature of Applicant

Title

Date

Request form located on reverse side



Chuck Foreman Synthetic Turf Field Request Form

Requested Dates	Without Lights			With Lights			Check One Box for Each Date Requested				Daily Subtotal Amount	Approved Permit	Office Use Only
	Start Time	End Time	Total Hours without lights	Light Use Start Time	Light Use End Time	Total Hours with Lights	Tournament	Game	Practice	Camp			
/ /											<input type="checkbox"/>		
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Totals													

Refund Policy: Refunds will be granted for reservation dates that are not used by the applicant when a refund request is made at least 20 business days prior to the date(s) in question. A minimal 20% processing fee will be charged for refunds. Any refund requests for a reservation that are received less than 20 days prior to the event will not be honored. Reservation dates cancelled by the Division of Parks and Recreation are automatically issued full refunds if make-up date cannot be arranged. Please allow at least 3 weeks for refunds to be processed.

Mail check(s) and copy to:
 Frederick County Division of
 Parks & Recreation
 355 Montevue Lane, Ste. 100
 Frederick MD 21702

Staff Use Only	Total Hours	Fee Associated with Request	Total Fee
Total Field Use per hour			
Total Field Use plus lights per hour			
Press Box Request			
Deposit Due upon permit approval		\$ 100	
		Current Amount Due	
Date the Balance Due: / /		Balance Due	