

Frederick County Division of Parks and Recreation

355 Montevue Lane, Suite 100, Frederick, MD 21702

Ph: 301-600-1646 • Fax: 301-600-2595

Event/Community Building - Alcohol Permit Application

No persons shall possess or consume alcoholic beverages on park land except in accordance with the Alcohol Use Policy of the Division and with valid permit issued by the Division Director. County Code #1-12-45

Group _____ Event Date _____

Event Name: _____ Email: _____

Representative _____ Phone _____

Address _____ State _____ Zip _____

Park _____ Facility/Field # _____ # of people expected _____

MUST SUBMIT COPIES OF DRIVER'S LICENSE, FRONT AND BACK WITH THIS APPLICATION

By signing this, I assume responsibility for compliance of Frederick County Code #1-12-45

Signature of Representative _____ Date _____

**This individual must be 21 years of age or older.*

Who will be distributing Alcohol: _____

Is Alcohol is being sold: _____

Is Alcohol is provided as a part of the entry/registration fee: _____

One Day Permit: _____ \$70 (Resident) _____ \$80 (Non Resident)

Credit Card Number _____ Exp. Date _____ CVV# _____

If paying with Cash or Check, please mail checks to: 355 Montevue Lane, Suite 100, Frederick, MD 21702. A drop box is also available at this location for cash or check payments. If paying by credit card, email your application and a copy of your driver's license to: parksandrecreation@frederickcountymd.gov.

FOR OFFICE USE ONLY

Frederick County Liquor Board Approval required: Yes _____ No _____

Approved Location for Alcohol Consumption: _____

Alcohol Permit is valid: Date(s): _____ Start _____ End _____

Signature of Staff Representative: _____ Date: _____

APPROVAL OF THIS PERMIT IS GRANTED BY THE DIVISION OF PARKS AND RECREATION ONLY. THE PERMIT MAY BE SUBJECT TO REVIEW BY THE FREDERICK COUNTY LIQUOR BOARD. DECISIONS MADE BY THE LIQUOR BOARD SUPERSEDE THOSE MADE BY FREDERICK COUNTY PARKS AND RECREATION.

ALCOHOL PERMIT IS VALID ONLY FOR THE DATES AND LOCATIONS SPECIFIED ABOVE.

IF FOR ANY REASON YOU NEED ASSISTANCE REGARDING YOUR RESERVATION PLEASE CALL A PARK RANGER ON DUTY AT 240-285-9170. IF IT IS A TRUE EMERGENCY, PLEASE CALL 911.

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Standard Operating Procedures for Events

Event/Community Building - Alcohol Permit Policy

The purpose of this policy is to provide for the use of alcohol in specific areas of County parks within the following guidelines:

1. Applicants must be 21 years of age or older and provide a copy of their valid driver's license.
2. **By signing the application, the applicant accepts responsibility for being physically present during the event, having a copy of the approved permit with them, monitoring alcohol use, and ensuring that all alcohol-related laws, rules, and regulations are followed by their attendees.**
3. Payment of permit fee is required: \$70 (Resident)/ \$80 (Nonresident) daily permit.
4. Permitted use of alcohol must only take place inside, or within twenty-five (25) feet of the permitted shelter or shelters; inside permitted indoor facilities; or within the permitted outdoor area(s) designated, where access can be controlled to the general public.
5. At no time may alcohol use interfere with, or negatively impact, other park users.
6. In the event the applicant, or members of their party, fail to abide by these rules, or other park rules and regulations, Frederick County Division of Parks and Recreation (FCDPR) reserves the right to revoke the permit and terminate an event prior to the scheduled finish time, with no refund.
7. If a permit is revoked due to violation of rules, the Frederick County Division of Parks and Recreation reserves the right to prohibit the applicant and/or the organization from renting (FCDPR) facilities in the future.
8. Areas designated for alcohol use are subject to change with the approval of the Director.

Alcohol is allowed by permit within the above guidelines at the following locations:

Ballenger Creek Park, Kemptown Park, Loys Station Park, Middletown Park, Pinecliff Park, Old National Pike District Park, Othello Regional Park, Rose Hill Manor Park, Urbana District Park, Utica District Park.

Alcohol is prohibited at the following locations: Buckeystown Park, Campus Drive Athletic Fields, Catoctin Creek Park, Creagerstown Park, Devilbiss Park, Fountaindale Park, Fountain Rock Park, Greenhill Park, Liberytown Park, Point of Rocks Community Commons Park, Point of Rocks Community Park, Rocky Ridge Landing Park, Roddy Road Park, Urbana Community Park.